**Jackson College Emergency Action Plan**

**Victor Cuiss Fieldhouse Venue:** Baseball, Basketball, Cross Country, Soccer, Softball, Volleyball, Weight Room.

**Emergency Personnel:** Certified Athletic Trainer on-site or in athletic training room{basement} for games and/or practice. Coach and/or athletic staff present for games and/or practices.

**Emergency Communication:** Fixed telephone lines in athletic training room{basement} **(517)796-8447**, in weight room **(517)796-8679**, in athletic office **(517)796-8455**. Cellular phone on hand with Certified Athletic Trainer.

**Emergency Supplies:** AEDs located in athletic training room, FH17{basement} and outside of weight room door, FH116. Splint kit and additional CPR pocket masks maintained in athletic training room.

**Roles of First Responder(s):**

1. Immediate care of the injured or ill student athlete.

2. Emergency equipment/AED retrieval (AEDs in athletic training room{basement} and just

outside of weight room).

3. Activation of emergency medical system (EMS)

a. Call 911 (provide name, address of venue, telephone number calling from, number of people injured, condition of injured, first aid treatment given,

specific directions to venue, other information as requested by dispatcher).

b. Wait for dispatcher to hang up first.

4. Direction of EMS to venue

a. Designate individual to “flag down” EMS and direct to scene.

b. Open appropriate doors/gates.

c. Scene control: limit scene to first responders and move bystanders away.

**Venue Directions:** Jackson College is located at the southwest corner of Hague Rd and Emmons Rd intersection at 2111 Emmons Road. Victor Cuiss Fieldhouse is further back and is accessed via the entrance off Emmons Rd and turning left (East) at the “T” intersection and is set on the southern end of the large parking lot. Best access is via either door #1 or the garage door, both on the north side of the fieldhouse.

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